

Artificial Intelligence (AI) Driven Tools in the Workplace Policy

Practical Guidance on **May 18, 2023**

This template is intended to provide a framework for a policy concerning use of artificial intelligence (AI) driven tools in the workplace. Employers are advised to adopt a policy to indicate the limits on AI's use in the workplace. This template includes practical guidance, drafting notes, and an alternate clause.

This template is intended for private employers. Employers may include a policy derived from this framework in an employee handbook or distribute it as a standalone policy. It is a non-jurisdictional policy and does not address all potential federal legal requirements, or state and local law distinctions; thus, you should check any potentially relevant laws and regulations.

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